

**BOARD OF SELECTMEN  
SPECIAL MEETING MINUTES  
Friday, August 3, 2012  
11:00am  
Selectmen's Conference Room**

**Call to Order:** First selectman, Lisa Pellegrini called the meeting to order at 11:00AM.

**Members Present:** First Selectman Lisa Pellegrini and Selectmen Kathy Devlin and Bud Knorr. Also in attendance was Kim Marcotte, CFO.

**Local Traffic Authority:**

Mrs. Pellegrini received a parade route request from Claire Rich, Parade Chairman for the Four Town Fair Parade on Saturday September 17<sup>th</sup> at 10am.

***Mrs. Devlin made a motion to approve the Four Town Fair Parade Route, seconded by Mr. Knorr. A unanimous vote followed.***

**DPW Staff Hire:**

Mrs. Pellegrini received an email from Todd Rolland, Deputy Director of Public Works requesting to hire Mr. Christopher Atkinson and Mr. Eric Peterson as full-time Maintainers.

***Mr. Knorr made a motion to approve the hiring of Mrs. Christopher Atkinson and Mr. Eric Peterson as full time DPW Maintainers, seconded by Mrs. Devlin. A unanimous vote followed.***

**Staff Retirement:**

Mrs. Pellegrini announced to the Board of Selectmen that Building Superintendent Jim Jenkins has submitted written notification that he will be retiring effective August 31, 2012.

***Mrs. Devlin made a motion to accept Jin Jenkins retirement, seconded by Mr. Knorr. A unanimous vote followed.***

**Equipment Auction:**

Mrs. Pellegrini received a request from Todd Rolland, Deputy Director of Public Works requesting permission to auction a 1978 L800 dump truck on October 6, 2012; Mr. Rolland stated in his email that it is difficult to replace parts for the vehicle.

***Mrs. Devlin made a motion to approve the auction of the 1978 L80 dump truck, seconded by Mr. Knorr. A unanimous vote followed.***

**EMPG Grant Award:**

Mrs. Pellegrini was pleased to announce that they received an Emergency Management Performance Grant sub-grant award in the amount of \$ 5,492.00. Mrs. Pellegrini is requesting a resolution to accept the award and authorization to sign all associated documents for the EMPG Grant.

***Mrs. Devlin made a motion to approve a resolution accepting the grant award and to authorize the First Selectman, Lisa Pellegrini to sign all associated documents necessary for the EMPG Grant, seconded by Mr. Knorr. A unanimous vote followed.***

**Authorization of Scheduled Payments:**

***Mrs. Devlin made a motion to approve the Authorization of Scheduled Payments for the sum of \$56, 959.47, seconded by Mr. Knorr. A unanimous vote followed.***

**Adjournment:**

***Mrs. Pellegrini made a motion to adjourn the Board of Selectmen meeting at 11:25am, seconded by Mr. Knorr. The motion passed and the meeting was adjourned.***

Respectfully Submitted,

Kim LaFleur-Recording

*Minutes are not official until accepted at a subsequent meeting.*